

Application Fee: 100/- (Rupees hundred only)

**MOTHER TERESA WOMEN'S UNIVERSITY**

**KODAIKANAL**

**THESIS APPLICATION FORM**

**Form of Application for the  
DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.) in .....**

---

Name (as in the Degree Certificate)  
(in Block Letters)

---

Age, Place and Date of Birth

---

Name and occupation of father or guardian:

---

Nationality:

Religion:

Community :  
(FC/BC/MBC/SC/ST)

---

Address (in Block Letters) to which all  
communications regarding the thesis  
should be sent with telephone number.

---

Register Number, month and year of passing  
the M.A., M.Sc., M.Sc.(Engg.), M.Tech., M.D.,  
M.S., M.Phil., D.Lit., etc. Degree Examination  
together with the Branch of optional Group offered.  
Attested copies of these certificates should be enclosed.

---

Date, month and year of the Convocation  
at which the Degree was taken

---

The month and year in which the candidate  
was provisionally registered for the Ph.D. Degree.

---

P.T.O.

---

Name of the university, department in which  
the candidate is working and the name of the  
Supervisor who supervises and directs her work  
(Quote the number and date of this Office letter  
registering for the Ph.D. Degree)

Supervisor:

No.Ph.D. \_\_\_\_\_ Dated \_\_\_\_\_

---

Title of the thesis (in Block Letters)

---

Whether the applicant submitted the thesis  
previously for the Degree; if so, the months  
and years in which the thesis was submitted

---

Signature of the Candidate

---

Signature of the Supervisor with designation,  
Official Seal and Contact Number

---

Signature of the Head of the Department/Co-Ordinator  
Where the candidate is working for the Ph.D. Degree.  
Signature of the Head of the Institution/ Dean, Where  
The candidate is working for the Ph.D. Degree.

---

Station with Date:

---

## **INSTRUCTIONS TO CANDIDATES**

**(Strictly follow the instructions otherwise the Thesis will not be accepted)**

1. The application form marked “Thesis” should be submitted not later than six months after the submission of the synopsis and after the expiry of the period of research prescribed, together with the following:

- i) **Six copies of thesis (Hard Binding) and Three soft copies (CD/DVD)**

Notes: The length of the thesis should be within **200-250** pages (**excluding bibliography & Annexure**) **A4 Size Paper (left margin-1.5, right/top/bottom-1)** with **1.5 space and 12 font size of Times New Roman** Letter Style, and if the candidates so desire they may include published papers or monographs along with the thesis. Appropriate mechanics of thesis writing must be followed. **The research scholar must also submit her Thesis in separate Virus –free CDs in MS Word and PDF Formats.**

**Abstract of the full thesis in Tamil (one page) must be submitted in separate Virus-free CDs in MS Word and PDF Formats. Even a slight deviation from the norms prescribed by the University will result in non acceptance of the Thesis.**

- ii) A certificate from the Supervisor, under whom the candidate worked that the thesis submitted is a record of research work done by the candidate during the period of study under her and that the thesis has not formed the basis for the award to the candidate of any Degree, Diploma, Associateship, Fellowship or other similar title.
- iii) A Statement from the Supervisor indicating the extent to which the thesis represents independent work on the part of the candidate.

If the thesis submitted has formed in the part the basis for the award of a previous research degree, the candidate shall clearly set forth in preface or written statement the portion or portions which have formed the basis for the award of the previous Degree.

2. Candidate should write clearly in block letters their names as contained in the degree certificates and the title of the thesis in the relevant columns of the application.
3. Candidates who have not taken their qualifying degree (i.e. M.A., M.Sc., M.Litt., M.Phil., etc.) cannot supplicate for the Ph.D. Degree. They should before applying for the Ph.D. Degree have taken the qualifying degree at a convocation.
1. **Title of the Thesis and Synopsis should be the same as approved by the Doctoral Committee.**
2. **Candidates who download the Thesis Application Form from the University Website should pay Rs.200/- online (Refer University Website), along with filled in application form.**

**Before VIVA- VOCE one soft copy of the Thesis should be submitted in the following PDF format (each should be separate file):**

01\_title.pdf

02\_certificate.pdf (with Guide's signature)

03\_abstract.pdf

04\_declaration.pdf (with candidate's signature)

05\_acknowledgement.pdf

06\_contents.pdf

07\_list of tables.pdf

08\_list of figures.pdf

09\_abbreviations.pdf

10\_chapter 1.pdf

11\_chapter 2.pdf

12\_chapter....

13\_conclusion.pdf

14\_summary.pdf

15\_bibliography.pdf