



MOTHER TERESA WOMEN'S UNIVERSITY

**Kodaikanal - 624 102
Tamilnadu, India**



DOCTOR OF PHILOSOPHY

RULES AND REGULATIONS

Mother Teresa Women's University Kodaikanal

Ph.D. Rules and Regulations

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Mother Teresa Women's University Kodaikanal

DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.) RULES AND REGULATIONS

1. PREAMBLE

The Degree of Doctor of Philosophy (Ph.D) is awarded to a candidate who, as per these regulations, has submitted a thesis on the basis of research under a Supervisor or independent research in any particular discipline or involving more than one discipline (inter-disciplinary) that makes a vital and original contribution to the advancement of knowledge.

There shall be the following categories of candidates registered for Ph.D Degree.

Full Time

Part Time

Independent Research

GENERAL

Candidates who fulfill the eligibility requirements of the Mother Teresa Women's University, for seeking admission to pursue Ph.D. programs in the University.

Place of Research:

Research can be pursued in any of the Departments / Constituent Colleges of the Mother Teresa Women's University or in Research Department of an Affiliated College.

2. ELIGIBILITY REQUIREMENTS

Full-Time:

Any post graduate who does not have teaching experience can register as full time scholar provided she fulfills all the conditions.

Part –Time:

Any Post Graduate who wishes to pursue Ph.D. program is eligible to register under part-time research if she fulfils the eligibility norms and has two years of continuous Teaching / Research / Professional experience.

Any teacher employed in a Government recognized school with a Post Graduate Degree of this University / any other University / Institution / recognized by the Syndicate as equivalent thereto and with **at least two years of continuous teaching experience is eligible** to register for the Degree of Doctor of Philosophy.

Common for Full-Time/Part-Time/Independent Research

- a) Only Women Candidates are eligible
- b) Post Graduate Qualifying Degree with Marks
- c) Clearing the Pre-registration Ph.D. program Eligibility Entrance Examination
- d) Fees once paid will not be refunded.
- e) All fees should be made only through online

50% of Marks for those who got P.G. degree prior to 1-1-1991
50% of Marks for SC/ST/Physically or visually challenged candidates
55% of Marks – For all others after 1.1.1991

Candidates who possess Masters degree in the faculties of Arts, Science, Management, Education or any faculty that may be approved and a pass in the pre-registration Ph.D. Program Entrance Examination is eligible to register for Ph.D. in this University under the respective faculty in the disciplines in which Ph.D. programs are offered by the University. The PG degrees of the candidates must be as per the regulations of this University or any other University recognized by the UGC for award of degrees in the disciplines of study considered equivalent to those of Mother Teresa Women’s University. A candidate is expected to take pre-registration Ph.D. Program Entrance Examination in the discipline in which the candidate has PG Degree or a discipline closely related to that.

Discipline-wise eligibility to Ph.D. Programs.

Faculty	Discipline	Eligibility
I. Science	Mathematics	Post Graduate in Mathematics /Applied Mathematics and Computer Applications
	Physics	Post Graduate in Physics
	Computer Science	Post Graduate in Computer Science/ Computer Applications/Engineering/ Mathematics/Physics/Statistics
	Information Technology	Post Graduate in Computer Science/ Computer Applications / Information Technology
	Home Science	Post Graduate in Home Science
	Library & Information Science	Post Graduate in Library & Information Science or related field
	Bio-Technology	Post Graduate in Bio-Technology

	Microbiology	Post Graduate in Microbiology
	Zoology	Post Graduate in Zoology
	Chemistry	Post Graduate in Chemistry
	Visual Communication	Post Graduate in Visual Communication / Mass Communication / Electronic Media
	Psychology	Post Graduate in Psychology
	Guidance and Counseling	Post Graduate in Guidance and Counseling

II. Arts	Tamil Studies	Post Graduate in Tamil
	English	Post Graduate in English
	Women's Studies	Post Graduate in any discipline
	Historical Studies	Post Graduate in History
	Tourism and Travel Management	Post Graduate in Tourism & Travel Management
	Music	Post Graduate in Music
	Sociology	Post Graduate in Sociology / Social work
	Physical Education	Post Graduate in Physical Education
III. Education	Education	Post Graduate in Education
	Special Education	Post Graduate in Education
IV. Management Studies	Commerce Management	i. Post Graduate in Commerce/ International Business / Business Administration / Bank Management / Corporate Secretaryship/Banking and Insurance / Economics / Agriculture Economics /Cooperation /Foreign Trade / Any related discipline. ii. Any Degree with ACA/FCA. iii. Any Degree with Grad CWA/ AICWA / FICWA. iv. Any Degree with ACS/FCS. v. Any Degree with CAIIB.
	Economics	Post Graduate in Economics / Econometrics / Business Economics / Agriculture Economics / Development Economics / Any related discipline

NET (JRF as well as Lectureship)/SET, GATE qualified candidates and already Ph.D. Holders shall alone be exempted from clearing the Pre-Registration PhD Program Entrance Examination and they shall be eligible to register for PhD program under Full-Time / Part-Time category, provided they fulfill the eligibility norms.

Pre-Registration PhD Program Entrance Examination

Admission of Foreign students for full-time Ph.D. program shall be in accordance with the norms laid down by the Ministry of Human Resource Development, Government of India

from time to time subject to the fulfillment of the academic requirements provided they meet the eligibility norms.

1. Common Entrance examination will be conducted twice in a year (November & April)
2. Pattern & Weightage of marks in the Pre-Registration Qualifying Entrance Examination for Ph.D. Programme

A. WRITTEN EXAMINATION (3 hours)

S. No	Area of Test	No. of MCQs	Marks
1.	Test of English Language Skills	25	25
2.	Test of Quantitative Aptitude	25	25
3.	Test of Relevant Subject Knowledge	100	100
	Total	150	150

B. INTERVIEW

S. No	Type of Ability Assessed	Maximum Marks
1.	Subject Knowledge	70
2.	Research Aptitude	20
3.	Communication Skills	10
	Total	100

A will be converted to **85 marks** and B will converted to **15 marks**
A + B = 100 marks

NRI candidates can register for full-time Ph.D. program provided they meet the eligibility norms.

Rules and Regulations for admitting Foreign Students / NRI Students the existing Acts are to be adhered properly.

It is suggested that an Additional fee of Rs.1000/- may be collected from NRI / Foreign Students for Writing Entrance Examination through online mode.

- a) That should be paid in terms of dollars.
- b) Question paper may be sent via Email in Excel Format. Through Skype they can be supervised. The Entrance test duration and time are to be fixed.
- c) Interview could be conducted through Skype and results published on website.

One person needs to be appointed by the University to look after NRI/Foreign Students admission as, admission co-ordinator of International Programmes.

Regulations Applicable for Regular and Part-time Research

It is mandatory that all the candidates registered for Ph.D are required to have a minimum of **TWO** published research papers from their Ph.D. related research work as a first

author in National / International Journals at the time of submission of Synopsis. And also Pre-presentation is necessary before submission of Synopsis.

ATTENDANCE

No compulsory attendance is required for the Ph.D. Programme instead the candidates are required to conduct either Seminars/Workshops/Conferences/Training Programme /Awareness Programmes/Counselling Sessions etc. for a minimum two days (with 4 experts by assigning 2 experts for the first day and the remaining 2 experts for the second day) at Mother Teresa Women's University, Kodaikanal to benefit the students. This has to be done in consultation / collaboration with members of their respective departments under the guidance of the Heads of the Department. These programmes have to be completed by the end of the second year of their Ph.D work.

The candidates shall have to submit half yearly progress reports every 6 months in the prescribed format annexed , through the Supervisor and submit the same to the Dean Research office.

After completion of every one year, the work done may be presented in the department. If no progress is shown , the Registration may likely to be cancelled.

The Annual Presentation cannot be combined with seminar / conference/workshop and others.

Regulation applicable to specially to independent Research

Minimum 10 years of teaching experience at UG/PG level with at least 5 publications in professionally recognized journals in the case of teachers in Colleges/University Departments.

(OR)

Minimum 10 years of research experience and at least 5 publications in professionally recognized journals in the case of Scientists / Researchers working in Regional / National laboratories / Institutes / Industrial establishments.

INTER – DISCIPLINARY PROGRAMME

A. FULL-TIME

A candidate with a Post Graduate Degree in any discipline is eligible to register for the Ph.D. Degree in inter-disciplinary areas, under the guidance of a Research Supervisor and a Co-Supervisor with the related disciplines.

B. PART-TIME

A candidate with a Post Graduate Degree in any discipline employed in the University Department / College and who has put in two years of continuous teaching experience at University / College level is eligible to register for the Degree of Doctor of Philosophy in inter-disciplinary areas, under the guidance of a Research Supervisor and a Co-Supervisor in the disciplines concerned.

Any Candidate employed in National Laboratories, Government or Quasi Government with a Post Graduate qualification and with two years of experience in the relevant field is eligible for registration for Ph.D. Degree in the Interdisciplinary areas in the relevant Disciplines concerned.

Any teacher employed in a Government recognized school with a Post Graduate degree with marks as specified in 2.1, of this University / any other University / Institution recognized by the Syndicate as equivalent thereto and with at least two years of continuous relevant teaching experience is eligible to register for the Degree of Doctor of Philosophy in Inter-disciplinary areas in the relevant Disciplines.

For any inter-disciplinary candidate there should be a Research Supervisor from the prime discipline that the candidate had qualified for or closely related to that discipline she had qualified for and a Co-Supervisor from the other discipline or Co-discipline.

The candidates will be awarded the interdisciplinary Doctoral Degree by mentioning the Prime Discipline as well as the Co-Discipline in the Degree.

The research proposals will be scrutinized by the selected members of Departmental Research Committee.

3. DURATION (FULL-TIME/PART-TIME/INTER-DISCIPLINARY)

MINIMUM	M.Phil Degree Holders: Full Time – 3 to 5 years Part Time – 3 to 6 years	P.G. Degree Holders: Full Time – 4 to 6 years Part Time – 4 to 6 years
MAXIMUM	Upto five years from the date of registration	

EXTENSION	<p>* The Scholars who have not submitted their thesis for Ph.D. degree before the expiry of the re-registration period i.e., 5 years (that is 6 month +3month +3 month) from the date of original registration, can avail one year extension from the date on which the registration period lapses by remitting all arrears of fee dues.</p> <p>*Letter for extension should be sent one month prior to the expiry of the maximum period of 5 years or the extension period of earlier extension granted along with fees and Supervisor's recommendation duly forwarded through proper channel. Otherwise, the registration is liable to be cancelled without any prior notice, after 7 years, re-registration is needed which may be granted subject to regulations in vogue from time to time.</p> <p>* First Extension of 6 months duration after completion of this maximum period is permitted, if the supervisor recommends. A fee Rs.2,500/- + Research Fee is to be paid.</p> <p>a) A Second Extension of 3 months duration is permitted, if the candidate has submitted the synopsis. A Fee of Rs.5,000/-+ Research Fee is to be paid for this.</p> <p>b) A third Extension of 3 months duration is permitted, if the candidate has submitted the synopsis. A Fee of Rs.10,000/-+ Research Fee is to be paid for this.</p> <p>If the candidate failed to submit the thesis within the maximum period with permitted extensions, the Ph.D registration will be cancelled. Re-Registration is permitted with the recommendation of the supervisor. and submit the thesis after one year and before the completion of two years.</p>
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RE-REGISTRATION

The Scholars who could not complete the Ph.D. within the prescribed maximum time limit (including 3 extensions) will be given a chance to re-register for Ph.D. provided they continue on the same topic under the same Research Supervisor as decided in their Doctoral Committee meeting .. These re-registered scholars are permitted to submit the thesis **after one year and before the completion of 2 years** after the re-registration. The re-registered scholars will be governed by rules and regulations as in force.

4. REGISTRATION FOR Ph.D. DEGREE (FULL-TIME/PART-TIME/INDEPENDENT)

Those who are eligible as per the norms given above shall apply to the Dean Research for registration in the prescribed application form through the Research Supervisor in the case of Full-time / Part-time candidates. Independent candidates should apply through the Head of the Department / Officiating Department of the University. The application must be forwarded through proper channel as stated below. (i) The Principal of the Affiliated College or Head of the Collaborative Institution of approved Research Centres of the University in the case of candidates registering through approved Research Centres or (ii) the Head of the

Department / the officiating Department of the University or Principal of the Constituent College in the case of all other candidates including (a) Independent candidates and (b) Candidates who are registering under Research Supervisors who are not part of Approved Research Centres of the University in the discipline concerned.

The prescribed fee must be paid by the candidate through **online payment only** (Ref.website: www.motherteresawomenuniv.ac.in)

The candidate shall furnish the following information and certificates with the prescribed application.

- a) The Design of the proposed Research work with the signed approval of the Research Supervisor and Co-Supervisor, if any and with the signature of the candidate.
- b) Original Post Graduate Degree and Mark / Grade statements.
- c) Attested Photo copies of M.Phil., degree and marks statements, if any
- d) Original Service-cum-No Objection Certificate, if employed
- e) Attested Photo copy of TC for Age proof and Community Certificate for record.
- f) Certificate of eligibility for those who have taken Pre-registration Ph.D. program Entrance Exam of **Mother Teresa Women's University**

5. CONVERSION OF FULL-TIME REGISTRATION INTO PART-TIME AND VICE-VERSA

The University may permit conversion from full-time research to Part-time research and vice-versa in respect of registered candidates for **valid reasons** subject to satisfying the regulations, rules and conditions in force, on payment of the prescribed fee.

6. ELIGIBILITY OF INSTITUTIONS

All the Departments / Centres / Constituent Colleges functioning directly under the administrative control of the **Mother Teresa Women's University** are recognized as Research Centres. They can admit scholars falling under categories of Full-Time / Part-Time / Independent Research.

Affiliated Colleges of this University and Collaborative Institutions of this University that are discipline-wise approved by **Mother Teresa Women's University** as Research Centres

The P.G. Departments of affiliated colleges and institutions of **Mother Teresa Women's University** offering post-graduate courses are eligible to admit candidate for Ph.D. program

under categories provided they possess official discipline-wise recognition as Research Centres from the University.

Institutions desirous of getting recognition must request and apply to the University for securing discipline-wise recognition as Research Centres by the University. Based on specific request and application, the University will get these institutions assessed through a committee before awarding such recognition and shall grant the recognition if found suitable and subject to conditions as may be framed by the University.

7. ELIGIBILITY FOR RESEARCH SUPERVISOR AND PROCEDURE FOR RECOGNITION

All Professor/ Associate Professor/Assistant Professors in the University Department/ Scientists in the University Department / Constituent Colleges / Approved Research Centres in Affiliated Colleges who have got the Ph.D. degree from this University or from any other University recognized by the Syndicate of this University as equivalent thereto with 3 years of collegiate / University level Teaching / Research experience after obtaining Ph.D. degree with three publications in National / International journals are eligible to be research supervisor.

Professors / Associate Professors / Assistant Professors of Mother Teresa Women's University / with (a) one year experience after obtaining Ph.D. with 3 publications are eligible to be supervisor.

All other cases will be considered by the Research Advisory Committee on merit.

No immediate or close relative of the candidate shall act as Research supervisor or Co-Supervisor for such candidate.

All those eligible to become Research Supervisors must get official sanction from the University to serve as Research Supervisors by making an application prescribed therefore.

Research Supervisors desirous of taking up fresh scholars for Ph.D. programme shall have a minimum of three years service left. This condition shall not apply to National Professors / Emeritus Professors & Scientists / Distinguished Research Professors and Awardees of National / International Funding Agencies.

To become eligible for a supervisor a minimum of three years of service before retirement is needed.

8. MAXIMUM NUMBER OF CANDIDATES UNDER A RESEARCH SUPERVISOR

Number of candidates who can be supervised by a research supervisor shall be as given below.

Designation	Internal Full-Time / Part-Time
Professor	8
Associate Professors / Principal	6
Assistant Professors	4

The candidates under Co-Supervisorship need not be included in the number of candidates under guidance of any Research Supervisor. In the case of supervisors of other categories, the number shall be fixed according to their cadre. In reckoning the number of candidates under the guidance of a Research Supervisor at any time, those candidates who have submitted the synopsis will be excluded.

9. DOCTORAL COMMITTEE

For every candidate (full-time, part-time and independent) registered for the Ph.D. degree, a Doctoral Committee of **not less than three members (not below the rank of Associate Professors at University Level within state)** if the faculty/discipline who are recognized supervisors shall be constituted by the University. **Doctoral Committee will be conducted after one year of registration which is mandatory.**

In respect of candidates registered for the degree under a Research Supervisor, the Doctoral committee shall consist of (i) the Research Supervisor (ii) the Head of the Department concerned (or) Principal of the Constituent college, or Head of the institution having the approved Research Centre provided he/she is a recognized Research Supervisor or her nominee, who is recognized Research Supervisor in the discipline concerned and (iii) one other member who is an expert in the discipline concerned nominated by the Vice-Chancellor from a panel of three members suggested by the Research Supervisor from within Tamilnadu.

The services of the same person can be utilized for more than one candidate. Co-supervisor, if any, will be the fourth member of the Committee.

In the case of Independent Research Scholars, the University will constitute a Doctoral Committee consisting of three subject experts out of whom one will be designated as convener.

In respect of inter-disciplinary research, the co-supervisor shall also be included as member, in addition to those mentioned above. The supervisor shall send the bio-data of the

Co-supervisor suggested for the candidate and approved by the University for inclusion in the Doctoral Committee. The Co-supervisor so opted and if approved by the Vice-Chancellor in very special cases, may also be, from other Reputed Universities/Reputed Research institutions, if in case qualified member to serve as Co-supervisor is not available in this University in the concerned discipline.

Half yearly progress reports should be prepared by the candidate and the same shall be kept under the custody of the Supervisor and a copy to be submitted to the Dean-Research Office.

The research supervisor shall be the convener of the doctoral committee, unless otherwise stated.

10. CHANGE OF TITLE

Candidates are permitted to seek change of title prior to the submission of the Synopsis of the Thesis. All such changes should have been approved by the Doctoral Committee and the Minutes of the Meeting of the Doctoral Committee shall be produced at the time of submission of the Synopsis. Under no circumstances, a request for change in title will be permitted once the Synopsis of the Thesis is submitted.

11. CHANGE OF RESEARCH SUPERVISOR

On request from a candidate, the University may permit the change of Research Supervisor only in deserving cases, subject to the approval of the original Research Supervisor and consent from the proposed Research Supervisor. In case, the Research Supervisor has dismissed or is on long leave (6 months or more) or has ceased to be a faculty in Department /Constituent College / Research Centre in the Affiliated College or Collaborating Institution, change of Research Supervisor will be considered on the written request from the candidate based on the recommendation of the concerned Head of the Department of the University / Principal of the Constituent Colleges / Principal of the Affiliated Colleges or Head of the Collaborating Institution.

12. EXAMINATION

12.1. RESEARCH METHODOLOGY EXAMINATION

The candidate can proceed with her Research Program only after successful completion of the exams. The written examination is 100 for each course. The passing minimum is 50% marks in each course. A Candidate who does not qualify in the Part – I

Methodology Examination may be asked to appear again after a period of six months. A candidate who is not again successful shall not be permitted to continue his/her research program and her registration shall stand cancelled. However, candidates with M.Phil are exempted from appearing for Part I- Methodology Examination only.

COURSE WORK EXAMINATION

All the Research Scholars (Full Time and Part-Time) shall undergo the Course work for Ph.D Programme after Provisional registration as detailed below:

P.G Qualified Candidate	Course 1-Research Methodology & Two more courses in the relevant discipline.
M.Phil qualified candidate	Two courses in the relevant discipline.

The Registration shall be confirmed only upon the completion of Course Work. Each Course Work syllabus will be given by the guide which will be scrutinized by the committee and the final syllabus is given to the candidates. The conduct of Course Work and Question Paper pattern shall be as applicable to M.Phil., Programme. The Course Work shall be completed normally within one and half years and the registration shall be confirmed only after the completion of Course Work. Failure to complete the Course Work within the stipulated period shall entail automatic cancellation of the registration.

Initiation of Plagiarism check for all M.Phil courses offered by the University and by the affiliated Colleges of Mother Teresa Women's University.

Plagiarism as a part of one Unit- (5) framed in the Research Committee meeting conducted on 23.04.2018 its incorporation in all compulsory course papers of 23 subjects of Mother Teresa Women's University as per the Public notice of UGC dated 01.09.2017.

Plagiarism – Definition – History of Plagiarism – Key to avoid Plagiarism – Different forms of Plagiarism – Intentional – Unintentional – Non – Attribution – accidental – Common Plagiarism Problems – Six ways to avoid Plagiarism in Research Report – Paraphrase – cite – Quoting – Citing Quotes – Citing one's own material – Referencing – Plagiarism checker services – softwares – write check – VAIIL Tutor Tool – Plagiarism Test – Pen and Paper Plagiarism knowledge Test – etc., UGC Public notice dated 01.09.2017.

The final examination for the Course Work will be conducted by the Dean-Research twice in a year for 100 marks.

The course work consists of 3 core courses, Two specialization course and one Research Methodology. The syllabus for Specialization course will be framed by the Doctoral Committee Meeting before the end of the first year at the University. The course work has to be completed within 3 semesters of admission to the Ph.D Program. Ph.D registration will be confirmed only after passing all the courses, failing which the registration will be cancelled.

The attendance, Doctoral Committee Meeting academic reports etc., will be the responsibility of the supervisors.

13. SYNOPSIS AND THESIS SUBMISSION

The research scholar who has completed her research work may submit **SIX copies** of the synopsis of the thesis after the minimum period to the University through the Research Supervisor. In the case of independent research thesis should be forwarded by Head of the Department / Head of Officiating Department / Principal of Constituent College of the University. In the case of candidates registering through approved Research Centres the copies of the synopsis of the thesis shall be forwarded by the Principal of the Affiliated College. Synopsis should be accompanied by a panel of examiners.

After submission of synopsis the Ph.D. Scholars are allowed to submit the thesis within three to six months. After which Scholars are asked to have re-register and will be permitted to submit the thesis only after six months and not later than ONE year.

The length of the **thesis should be within 200 - 250 A4 size pages** (typed matter) excluding Bibliography, appendices, tables and diagrams. Thesis shall be in computer type-written form, **1 ½ spaced, with 12 font size of Times New Roman Letter Style.** Appropriate mechanics of thesis writing must be followed.

The synopsis / thesis (wrapper) may contain the details as shown in the format prescribed by the University (**Appendix - Form**).

In Inter-disciplinary program, the synopsis (wrapper) & thesis (wrapper) may contain the details as shown in the format prescribed by the University (**Appendix - Form**). The Synopsis should not be of hard bound.

The wrapper of synopsis & thesis may contain the details as shown in the format prescribed by the University for the candidates who registered through Approved Research Centres of Affiliated Colleges / Collaborating Institutions (**Appendix - Form**).

Further, the candidate will have to bear the postal and incidental expenses, if any connected with the sending of the thesis to the foreign examiner, for evaluation.

Prior to submission of the thesis, the Research Scholar shall make a pre-Thesis Submission presentation in the Department that may be open to all faculty members and research students, for getting feedback and comments, which may suitably be incorporated into the draft thesis under the advice of the Supervisor.

The candidate shall submit **SIX** copies of the thesis embodying the results of the research carried out by the candidate through the Research Supervisor. The thesis must be forwarded by the Head of the Department of this University / Head of the Officiating Department / by the Principal of the Constituent Colleges in the case of candidates registering through the University Department / University Constituent Colleges, including Independent researchers in the prescribed form together with prescribed fee. In the case of candidates registering through approved Research Centres the copies of the thesis shall be forwarded by the Head of the Collaborating Institution or Principal of the Affiliated College in the prescribed form together with prescribed fee. **The research scholar must also submit her thesis and synopsis in separate virus-free CDs (3 nos.) in MS Word and PDF format.**

14. EVALUATION NORMS AND PANEL OF EXAMINERS

Evaluation Norms:

The examiner of a Ph.D. thesis shall be requested to keep in view a few parameters for evaluation such as (i) Appropriateness and relevance of the title; (ii) Up-to-date review; (iii) Scientific Methodology in data collection (iv) Adoption of appropriate technique of analysis; (v) Critical discussion of research findings and conclusions with policy / practical relevance; (vi) Significant contribution to the inventory of knowledge in the discipline concerned; and (vii) Adherence to standard rules with regard to mechanics of thesis writing and format of the thesis.

PANEL OF EXAMINERS

The Research Supervisor shall submit a panel of **eighteen examiners** (i) Six Experts from Outside India, (ii) Six Experts within India (Except Tamilnadu) and (iii) Six Experts from within Tamilnadu. The examiners shall be specialists, in the subject in which the

candidates have submitted their thesis for constituting Board of Examiners. The Research Supervisor shall also submit the e-mail ID, Website address, Tel & Fax numbers of the Examiners for the speedy correspondence. The Vice-Chancellor is entitled to add more names to the panel. The Board of Examiners shall consist of three examiners in which the Research Supervisor shall be the Convener of the Board, who shall consolidate the reports for further action.

15. ADJUDICATION OF THE THESIS

S.No	REPORTS OF EXAMINERS	FOLLOW-UP ACTION
1.	Three reports are favourable (Commended)	The Candidate is to be permitted to take viva-voce examination
2.	Three reports are rejected (Not-Commended)	The Registration of the Candidate will be cancelled
3.	Two reports are favourable and one revision / rejection	The candidate shall be permitted to re-submit the thesis on the lines suggested by the examiner within six months and the revised thesis will be again sent to the examiner who had asked her to revise
4.	Two reports are favourable and one rejection(Not-Commended)	The Thesis shall be referred to the fourth examiner with the copies of the reports of the original examiners (3) and his decision will be final (Supervisor) If the fourth examiner recommends: Revision: The candidate shall revise the thesis on the lines suggested by the fourth examiner within six months and the revised thesis may be referred to the convener for final report
5.	One favourable and two rejection (Not-Commended)	The candidate shall be allowed to re-work and re-submit the thesis after a lapse of one year such thesis will be treated as fresh submission
6.	One favourable and two revision	The candidate shall be allowed to revise the thesis on the basis of the reports of two examiners after a lapse of six months and the revised thesis may be referred to the same examiners, who recommended revision or can be sent to an External Examiner within India / Tamilnadu. The reports of the revised thesis may be sent to Convener to enable him to prepare a consolidated report.
7.	One favourable and one revision and one rejection	As in the case of Rule No.5

16. PUBLIC VIVA-VOCE EXAMINATION

Public Viva-Voce is an essential part of the adjudication process and every candidate shall take the same. The Convener of the Board of Examiners shall consolidate the three

evaluation reports of the Board of Examiners and the consolidated report shall be submitted to the University for taking further action including conduct of Public Viva Voce. The Public Viva-Voce for a candidate will be decided based on the consolidated statement of the evaluation reports of the three examiners. The candidate shall furnish satisfactory clarification to the queries raised by the examiners and the audience during the Public Viva-Voce.

The Research Supervisor shall act as Convener of Public Viva-Voce Board.

The Public Viva-Voce shall be conducted in the place, where the research scholar has carried out his/her research, that is the University Department / approved Research centre with the Constituent College/ Collaborating Institution, as the case may be.

The Public viva-voce board shall comprise of any one Indian Examiner within Tamil Nadu and the Research Supervisor (Convener). The Head of the Department/Principal of the Constituent College/ Principal of the Affiliated College of the Approved Research Centre or Head of the Collaborating Institution of the Approved Research Centre, as the case may be, shall co-ordinate the conduct of the Public viva-voce.

In the case of research scholars under Independent Research, the Vice-Chancellor shall choose two persons as examiners from a panel of examiners from Tamil Nadu for conducting the public viva-voce and shall designate one of the two examiners so chosen as the convener of the Public Viva-Voce Board.

Video-conferencing facility for conduct of Public Viva Voce may be considered on specific request form the research scholar, duly forwarded by the Research Supervisor and Head in the case of deserving scholars who are abroad and could not undertake a trip to India for valid reasons. The Venue of such Public Viva-Voce, if approved, shall be a place in the University only. Virtual presentation and interaction shall be the prime mode of proceedings. The scholar will have to pay the prescribed fee for the purpose.

If a Research scholar is not successful in the Public Viva-Voce, he/she shall be allowed to reappear before a Public Viva-Voce Board constituted for this purpose by the Vice-Chancellor once again after 3 months from the date of first Public Viva-Voce and its decision will be final.

17. CONSOLIDATED RECOMMENDATION

If the candidate is successful in the Public Viva-Voce, the Board of Public Viva-voce examiners shall recommend the candidate for the award of the Degree based on;

- (i) The reports of the examiners who adjudicated the thesis and
- (ii) The Evaluation of the candidate's performance in the viva-voce examination.

18. FORM OF RESEARCH DEGREE

The Research Degree will be awarded in the Discipline and Faculty in which the candidate has registered for the Ph.D. degree. For interdisciplinary research, the Prime and co-disciplines should be distinctly indicated.

19. AWARD OF RESEARCH DEGREE

The date of successful Public viva-voce will be the date of award of the Ph.D. degree to the Research Scholar subject to the approval of the Syndicate of the University. Along with the Degree, the University shall issue a provisional certificate certifying to the effect that the Degree has been awarded in accordance with the provisions by the Regulations of the UGC.

20. PUBLICATION OF THESIS

The Vice-Chancellor may grant permission for publication of Ph.D. thesis on a request from the candidate along with a certificate obtained from the Research Supervisor/Doctoral Committee stating that all the corrections and suggestions pointed out by the examiners have been incorporated in the thesis. However, this condition will not apply for publication of any portion of the thesis in professional journals. Following the successful completion of the evaluation process and announcements of the award of Ph.D the University shall submit a soft copy of the Ph.D thesis to the UGC within a period of 30 days, for hosting the same in INFLIBNET accessible to all Institutions/Universities.

Regarding the status of the Ph.D Thesis on-line it is decided to put any of the following:

- Registration confirmed
- Synopsis submitted
- Sent for evaluation
- Under process

It is decided to have foreign evaluation for all the thesis. The postal charges, honorarium given for foreign examiners could be collected from the candidate before Ph.D Viva- Voce Examination.

21. RIGHT TO CHANGE ANY PROVISION WITHOUT ANY PRIOR NOTIFICATION

The University has right to change any provision governing any aspect of the Ph.D. program regulations without any prior notice as it may deem necessary as exigencies emerge which may be made applicable to all candidates on roll.

HONORARIUM DETAILS

Item	Amount
Honorarium to each of the Indian Examiners, including the Research Supervisor, for thesis evaluation	Rs. 1000
Honorarium to Foreign Examiner for thesis evaluation	US \$ 100
Honorarium to Indian Examiners, including the Research Supervisor and Co-Supervisor, for conducting the Public Viva-Voce	Rs. 500

22. Revision of Regulations and Curriculum

The University may from time to time revise, amend or change the regulations, scheme of examinations , syllabus and the fee structures as per the UGC regulations.

Regulation for D.Sc/D.Litt Courses:

REGULATIONS

1. ELIGIBILITY

1. Women candidates with Doctor of Philosophy (Ph.D) alone are eligible to do D.Sc/D.Litt the Highest Degrees of the University.
2. She should have been a regular Employee of University/College / for a period of not less then 15 years after obtaining her Ph.D Degree.
3. For D.Sc Degree she should have published atleast 30 research publications in SCI Journals in it she should have been a corresponding author or First author of Publications. The average of the impact factor of the SCI Journals shall be not less than 1.0.
4. For D.Litt Degree, she should have published atleast 50 research publications and 5 books of research value.
5. The h.Index of the candidate should be equal or greater than 20 and 10 for D.Sc and D.Litt respectively.
6. The Thesis submitted by her for the award of D.Sc/D.Litt and publications should be the outcome of research work done by her after her Ph.D Degree.

A candidate already holding D.Sc/D.Litt Degree in a particular faculty is eligible to register for D.Sc/D.Litt in another faculty after two years, subject to the fulfillment of the above mentioned six conditions respectively.

II APPLICATIONS AND REGISTRATION

- * The Registration fee is Rs.50,000/-
- * The application form for registration for D.Sc/D.Litt shall be downloaded from the University website.
- * Duly filled in Application with reprints Publications (as per 1 to 5) certificates and online Registration fee payment receipt shall be submitted to University both in hard and soft copies.

3. Period of Research

- * Annual Research fee for D.Sc/D.Litt is Rs.25,000/-
- * The candidate shall submit her D.Sc/D.Litt thesis after the completion of three years from the date of Registration, but not later than 5 years. One extension of one year shall be given provided that the request comes at least one month prior to the date of Expiry. The candidate shall be required to pay a fee of Rs.30,000/- for extension.

4. Submission of Thesis:

- * Thesis submission fee is 60,000/-
- * The D.Sc/D.Litt thesis shall be on the basis of the Publications which shall be arranged sequentially and discussed by providing adequate linkages between the chapters and the common theme shall form the title, the introduction shall provide overview of the theme and national of the work. The conclusion shall present the findings and the impact.
- * The following format shall be adopted for the D.Sc/D.Litt Thesis.
 1. Cover page (as per the format given in Annexure – II)
 2. Declaration by the candidate (as per the format given in Annexure III)
 3. Contents
 4. The main theme of the thesis shall be presented in 200 to 250 pages for D.Sc and 250 pages to 350 pages for D.Litt respectively. (In A4 size, line space 2: Time New Roman font 12 for English) (In A4 size, line space 2, Unicode font 10 for languages). Extracting the work carried out and the findings made in the enclosed publications as per item 1.2 along with logical explorations to establish the work in original and contributing to the advancement of knowledge.

5. Thesis shall have copies of all the reprints from which the thesis has been derived in Appendix.
6. Citations of the publications from which the thesis has been derived
7. h.Index (copy of proof should be enclosed).