



MOTHER TERESA WOMEN'S UNIVERSITY

KODAIKANAL. 624 102

Procedure for Obtaining Duplicate Certificate

Students who have lost their original Marks Statement / Degree Certificate may apply for Duplicate on submission of the following documents in original to the Controller of Examinations, Mother Teresa Women's University, Kodaikanal.

1. Affidavit cum Indemnity Bond
2. Paper Advertisement
3. Copy of the FIR
4. Demand draft for the amount of

Rs. 1500/- Statement of Marks (for each Semester/Year)

Rs.1500/- Consolidated Statement of Marks

Rs. 2000/- Degree Certificate

to be drawn in favour of the Registrar, Mother Teresa Women's
University, Payable at Kodaikanal.